

# Memorandum



**Date:** November 1, 2016

**To:** Honorable Chairman Jean Monestime  
and Members, Board of County Commissioners

Agenda Item No. 8(F)(5)

**From:** Carlos A. Gimenez  
Mayor

**Subject:** Request for Additional Expenditure Authority to Prequalification Pool No.  
0924-1/17-1, Repair Services for Shop Equipment and Tools

## **Recommendation**

It is recommended that the Board of County Commissioners (Board) authorize increased expenditure authority of \$223,000 to *Prequalification Pool No. 0924-1/17-1, Repair Services for Shop Equipment and Tools*, for multiple Miami-Dade County departments. This pool was approved by the County Manager in July 2010 under delegated authority for a five-year term with one (1), two-year option to renew for County departments to purchase repair services for a wide array of shop equipment and tools as needed. The pool has two (2) groups: Group A, Pneumatic Shop Equipment and Tools (e.g., airbrushes, drills, benders, lifts, saws, hammers and polishes), which are driven by compressed air; and Group B, Hydraulic Shop Equipment and Tools (e.g., accumulators, clutches, cylinders, hoses, gear and hand pumps, pullers and compressors), which are driven by water or oil. The pool is currently in its sole two-year option to renew term that was approved by the Board through Resolution No. R-480-15 in June 2015.

The additional allocation requested will address the following departmental needs:

1. The Aviation Department has nearly exhausted its current allocation due to the increased frequency of repairs caused by the age of its shop equipment and requires \$120,000 in increased spending authority to satisfy its needs under this pool through the remainder of the pool term.
2. The Fire Rescue Department is requesting \$29,000 in increased spending authority to repair shop equipment. More specifically, the department has equipment that is out of warranty, including 20 vehicle tower lifts, two (2) drive-on lifts, 10 Robinair air-conditioning recycling machines and several floor jacks that require repair to restore operational status.
3. The Internal Services Department is requesting \$74,000 in increased spending authority to cover maintenance costs for recently purchased new equipment (a Pro-press machine, forklifts, backhoe, generators, hydraulic and electric operated tools) that was not accounted for in the initial departmental allocation request.

## **Scope**

The impact of this item is countywide in nature.

## **Fiscal Impact/Funding Source**

This pool, which expires on August 31, 2017, has an existing allocation of \$410,000. The requested additional expenditure authority of \$223,000 is based on anticipated usage and, if approved, results in a modified pool value of \$633,000.

Department	Existing Allocation for the Current Option to Renew Term	Additional Allocation Requested	Modified Allocation	Funding Source	Contract Manager
Aviation	\$104,000	\$120,000	\$224,000	Proprietary Funds	Neivy Garcia
Fire Rescue	15,000	29,000	44,000	Fire District	Marianela Betancourt
Internal Services	76,000	74,000	150,000	Internal Service Funds	Juan Silva
Parks, Recreation and Open Spaces	12,000	0	12,000	General Fund	Lluis Gorgoy
Public Housing and Community Development	35,000	0	35,000	Federal Funds	Indira Rajkumar
PortMiami	6,000	0	6,000	Proprietary Funds	Gyselle Pino
Transportation and Public Waste	102,000	0	102,000	DTPW Operating	Amando Villanueva
Water and Sewer	60,000	0	60,000	Proprietary Funds	Susan H. Pascual
<b>Total:</b>	<b>\$410,000</b>	<b>\$223,000</b>	<b>\$633,000</b>		

#### **Track Record/Monitor**

Basia Pruna, CPPB, of the Internal Services Department is the Procurement Manager.

#### **Delegated Authority**

There is no additional delegation of authority sought in this item as the authority to solicit pricing and award contracts up to an aggregate amount of the allocation authorized by the Board, exercise all provisions of the solicitation documents and any resulting contracts pursuant to Section 2-8.1 of the County Code and Implementing Order 3-38, and add vendors to the pool at any time, subject to ratification by the Board on a bi-annual basis, was granted when the pool was established.

#### **Prequalified Vendors**

Vendor	Principal Address	Local Address	Principal
Flamingo Shop Serv Corporation	205 NE 179 Street Miami, FL	Same	Dale U. Moseley, Sr.
Hydraulic Sales & Service, Inc.	3700 NW South River Drive Miami, FL	Same	Cleveland H. Jones
Hydraulic Technicians, Inc.	3735 NW 78 Street, Suites A and B Miami, FL	Same	Asriel Sebastian
Jobbers' Equipment Warehouse, Inc.	5440 NW 78 Avenue Miami, FL	Same	Maria J. Ahearn

#### **Due Diligence**

Pursuant to Resolution No. R-187-12, due diligence was conducted in accordance with the Internal Services Department's Procurement Guidelines to determine contractor responsibility, including verifying corporate status and review of performance or compliance issues. The lists referenced include convicted vendors, debarred vendors, delinquent contractors, suspended vendors and federal excluded parties. There were no adverse findings relating to contractor responsibility.

**Applicable Ordinances and Contract Measure**

- The two (2) percent User Access Program provision will be applied where permitted by the funding source.
- The Small Business Enterprise (SBE) Bid Preference and Local Preference Ordinances will be applied at the time of spot market competition where permitted by funding source. The SBE set-aside applies for spot market competition up to \$100,000 where permitted by the funding source where there are three (3) or more SBE-certified firms available.
- The Living Wage Ordinance does not apply.



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Jack Osterholt  
Deputy Mayor



# MEMORANDUM

(Revised)

**TO:** Honorable Chairman Jean Monestime  
and Members, Board of County Commissioners

**DATE:** November 1, 2016

**FROM:** Abigail Price-Williams  
County Attorney

**SUBJECT:** Agenda Item No. 8(F)(5)

Please note any items checked.

- ☐ "3-Day Rule" for committees applicable if raised
- ☐ 6 weeks required between first reading and public hearing
- ☐ 4 weeks notification to municipal officials required prior to public hearing
- ☐ Decreases revenues or increases expenditures without balancing budget
- ☐ Budget required
- ☐ Statement of fiscal impact required
- ☐ Statement of social equity required
- ☐ Ordinance creating a new board requires detailed County Mayor's report for public hearing
- ☐ No committee review
- ☒ Applicable legislation requires more than a majority vote (i.e., 2/3's \_\_\_\_, 3/5's \_\_\_\_, unanimous \_\_\_\_ ) to approve
- ☐ Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required

Approved \_\_\_\_\_ Mayor  
Veto \_\_\_\_\_  
Override \_\_\_\_\_

Agenda Item No. 8(F)(5)  
11-1-16

RESOLUTION NO. \_\_\_\_\_

RESOLUTION AUTHORIZING ADDITIONAL EXPENDITURE  
AUTHORITY IN A TOTAL AMOUNT UP TO \$223,000.00 FOR  
PREQUALIFICATION POOL NO. 0924-1/17-1 FOR PURCHASE  
OF REPAIR SERVICES FOR SHOP EQUIPMENT AND TOOLS  
FOR COUNTY DEPARTMENTS

**WHEREAS**, this Board desires to accomplish the purposes outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA**, that this Board authorizes additional expenditure authority in an amount up to \$223,000.00 for Prequalification Pool No. 0924-1/17-1 for the purchase of repair services for shop equipment and tools for County departments. A copy of the solicitation document and the contracts once awarded are on file with and available upon request from the Internal Services Department, Procurement Management Services Division.

The foregoing resolution was offered by Commissioner \_\_\_\_\_,  
who moved its adoption. The motion was seconded by Commissioner \_\_\_\_\_  
and upon being put to a vote, the vote was as follows:

Jean Monestime, Chairman	
Esteban L. Bovo, Jr., Vice Chairman	
Bruno A. Barreiro	Daniella Levine Cava
Jose "Pepe" Diaz	Audrey M. Edmonson
Sally A. Heyman	Barbara J. Jordan
Dennis C. Moss	Rebeca Sosa
Sen. Javier D. Souto	Xavier L. Suarez
Juan C. Zapata	

The Chairperson thereupon declared the resolution duly passed and adopted this 1<sup>st</sup> day of November, 2016. This resolution shall become effective upon the earlier of (1) 10 days after the date of its adoption unless vetoed by the County Mayor, and if vetoed, shall become effective only upon an override by this Board, or (2) approval by the County Mayor of this Resolution and the filing of this approval with the Clerk of the Board.

MIAMI-DADE COUNTY, FLORIDA  
BY ITS BOARD OF  
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: \_\_\_\_\_  
Deputy Clerk

Approved by County Attorney as  
to form and legal sufficiency.

OR

Oren Rosenthal